**[Your Full Name]**  
**[Your Address]**  
**[City, Postal Code]**  
**[Email Address]**  
**[+64 Phone Number]**

**[Date]**

**To Whom It May Concern,**

I, *[Insert full name],* hereby give my consent for the transfer from [*Current Team/Organisation]* *to [Receiving Team/Organisation]* under the regulations of the World Baseball Softball Confederation (WBSC).

This transfer is requested from *[Insert Start Date*] till *[Insert End Date].*

I confirm that I am in good standing with my current registered club and association, and have fulfilled all my contractual obligations to date.

Please feel free to contact me on the details above if you require any further information.

Sincerely,

\*Your signature\*

[Your Printed Name]